

2024-2025 Use of Facilities - Application Form

Preference will be given to St. Edmond school sports/SE events/SE coaches.

- *All St. Edmond facilities, including the arena, will be closed on the following holidays; New Year’s Eve, New Year’s Day, Good Friday, Holy Saturday, Easter Sunday, Thanksgiving Day, Christmas Eve and Christmas Day. If St. Edmond is not in session due to inclement weather, the arena will be closed as well.*
- *SE Arena reservations are broken into 2-month seasons (September 1st – October 30th) (November 1st – December 31st) (January 1st – Feb 28th) (March 1st – April 30th) (May 1st – June 30th) (July 1st – August 31st). Applications will be reviewed prior to each in order to fairly accommodate as many youth teams as possible.*
- *SE Arena is reserved to SE school teams from 3pm-5:30pm each weekday. Outside of that, 2 time slots are available per space each week day for SE travel teams and non-SE teams (5:30 – 7:00) (7:00 – 8:30) NorthGym, SouthGym, Upstairs.*
- *Saturday slots are available throughout the day, but youth tournaments take priority over scheduled practices. Sundays: SE Facilities are closed, unless approved by administration.*

Date: _____

Organization/Person Making Application: _____

Facility to Use: _____ (If SE Arena, please specify the space – South Gym, North Gym, Upstairs)

Purpose: _____

Dates & Times: _____ (If SE Arena, 2 slots available per space each day (5:30 – 7:00) (7:00 – 8:30))

Name of person responsible for payment: _____

Address: _____ Phone #: _____

Email Address: _____

Total Rental Charge: _____ Signature: _____

SEA – St. Edmond Arena

Gym (North or South) \$40/hr *Per gym*
 Upstairs \$40/hr
 Football Field/Track \$65/hr

***Season Arena Rental Rate** \$150 *SE Youth Teams*
 (2 months) Limit 3 hrs/week \$300 *All Other Organizations*

St. Edmond Catholic School

Gym \$40/hr
 Wrestling Room \$40/hr
 Auditorium \$100/hr
 Classroom \$40/hr
 Kitchen/Commons \$100
 Camp Fees \$25/day

-Tournament Fees/Camps TBD

-Hourly Rate for SE Youth Teams = Half Price

*Additional Charges Will Apply for Damages.

St. Edmond Catholic School - Building Usage Requirements

- When using the St. Edmond Catholic School Facilities - The person in charge of the event has a Certificate of Insurance for \$1,000,000.00 listing the Certificate Holder as “Diocese of Sioux City AND St. Edmond Catholic School”.
- When using the SEA – St. Edmond Arena Facilities – The person in charge of the event has a Certificate of Insurance for \$1,000,000.00 listing the Certificate Holder as “Diocese of Sioux City AND St. Edmond Catholic School”.
- A copy of the insurance paperwork must be attached to the contract.
- Teams composed of all St. Edmond students do not need a certificate.
- All transactions must be paid in advance and all activities may be subject to additional requirements.